

Northwest Community Healthcare (NCH) 2024 Request for Donations (RFD) Submission Guidelines

RFD Charitable Contribution Summary

NCH will consider donation requests from charitable organizations that align with our mission and values and the needs of the communities we serve. Priority will be given to organizations that currently partner with NCH to address identified needs from the most recent Community Health Needs Assessment (nch.org/chna), Community Violence and those that benefit vulnerable populations in our service area. Organizations that receive funding may be required to report on how funding was used and its impact. NCH complies with all statutes, laws, and regulations in the selection of charitable partners.

Eligibility Requirements

Financial support will only be given to:

- Not-for-profit, 501(c)(3) organizations for programs, events and activities in NCH's service area. (Primary Service Area Includes: Arlington Heights, Mt. Prospect, Palatine and Rolling Meadows. Secondary Service Area Includes: Barrington, Buffalo Grove, Deerfield, Des Plaines, Elk Grove Village, Hanover Park, Hoffman Estates, Island Lake, Lake Zurich/Kildeer, Mundelein, Northbrook, Prospect Heights, Roselle, Round Lake, Schaumburg, Streamwood, Vernon Hills, Wauconda and Wheeling.)

Financial support will NOT be given to:

- Individuals
- Political campaigns or candidates

Review Process

All RFD's will be reviewed by the Community Health and Outreach Committee of the Board of Directors. All applicants will be notified by email about the status of their application by December 29, 2023. Funds will be released beginning January, 2024.

Submission Guidelines

- The RFD form and submission guidelines can be downloaded from <https://www.nch.org/about/community-services/>
- Recipients of NorthShore Community Investment Funds are not eligible for this funding.
- RFD's must be submitted by October 31, 2023.
- RFD's should be for amounts ranging from \$500-\$10,000.
- Please limit your RFD to 3 pages. Additional documents can be attached (flyers, brochures, etc.) but do not attach any extensions to the actual application. Note, if you received NCH funding in the 2023 grant cycle you will also need to complete an additional section summarizing the usage of your grant funds to be considered for funding this year.
- Download application and submit via email to kbaker@nch.org
- You will receive an email to confirm receipt of your RFD. If you do not receive an email within 5 business days of making your submission, please contact Karen Baker at 847-618-5570.